

HAMILTON COUNTY AIRPORT AUTHORITY  
JULY 12, 2007

The Hamilton County Airport Authority met on Thursday, July 12, 2007 in the Commissioners Courtroom in the Hamilton County Government and Judicial Center, One Hamilton County Square, Noblesville, Indiana. The Board met in Executive Session in Conference Room 1A at 6:00 p.m. President Silvey called the public meeting to order at 6:42 p.m. Secretary Rauch called Roll and declared a quorum present of Allyn Beaver, Tom Kapostasy, Ted Moran, Don Silvey and Tim Tolson. Marc Applegate was absent.

**Approval of Minutes**

Kapostasy motioned to approve the minutes of June 7, 2007. A. Beaver seconded. Motion carried unanimously.

**Executive Session Memoranda**

Kapostasy motioned to approve the Executive Session Memoranda of July 12, 2007. A. Beaver seconded. Motion carried unanimously.

**Public Comments [6:44:21]**

Request for Support of Fire Station

Candice Ulmer, Union Township Trustee – Boone County, stated in December 2005 the Hamilton County Board of Aviation offered the possibility of land to Boone County, Union Township, for the construction of a fire station. Union Township has land at 100 South and US 421, the project has been put on hold to downsize the fire station; they have to start building by the end of August, 2007. Several residents remembered the land offer from the Board and they will be revisiting this project next Thursday for discussion. Ulmer stated they will be changing their fire coverage from Worth to Zionsville. The possibility of acquiring land by the airport would be by S.R. 32 by 1200 East. Zionsville Fire Department has stated their ideal location would be on 200 on the south side of the airport property and furthest west as possible. Ulmer asked if the offer is still available? Silvey stated one of the things that limit this board and the airport are the agreements with the FAA (Federal Aviation Authority) to follow their regulations and plans. Silvey asked if there would be sufficient time for our legal counsel and our engineer to research it and bring their recommendation back to the next meeting? Ulmer stated yes. Ulmer stated she has asked Chris (Snyder, Woolpert Engineer) to attend the meeting Thursday night to explain the ramifications and process. Kapostasy motioned that the Hamilton County Board of Aviation is in support of providing land to adjacent townships for fire stations and we would be glad to enter into discussions on that matter. Tolson seconded. Howard asked Snyder if the south end has land wide enough to not be located in the mandatory clear zone? Snyder showed on the map where the fire station could not be located, which was on the south end due the RPZ (Runway Protection Zone). Howard stated we can summarily say that we do not own property that is compatible on the south end. Snyder stated it would probably have to be off S.R. 32. Howard stated if they were to acquire property the Board would want to work with the township to make sure there is not a conflict. Howard stated the motion, as stated, is moot; we do not own any land south. Kapostasy stated we own land on the west that could possibly work. Howard stated the west does not have a public road and would kill their response time. Motion carried unanimously.

Overlay District

Ray VanSickle asked if the board has received any positive feedback from Boone County on your overlay district? Silvey stated he is not aware of any response, Boone County is currently working on their master plan.

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Ulmer stated there is a reorganization committee meeting involving Union Township, Eagle Township and the Town of Zionsville to create a metropolitan district of our areas. We have started the exploratory committee and are working to get it as a referendum, of the three entities joining, scheduled on the May 2008 ballot. If there are concerns on the master plan, this district's master plan may overlay Boone County's master plan. We are looking at what forms of government we can merge. Kapostasy stated anything within 1-2 miles around the airport would not have subdivisions, which would be our ideal, there would not be incompatible uses near the airport and we have tried to express the benefits of that to Boone County repeatedly and have not made much progress in selling our view.

### **President's Report [6:56:38]**

#### Hamilton County Council

Silvey stated the council has tabled the additional appropriation with the request that we have a joint meeting with to discuss our long-term goals. The council has authorized this board to look into additional land purchase.

Silvey stated when he met with the council and county commissioners he pointed out that the airport had an economic impact of over \$43 million in 2005. Indianapolis Metro Airport's impact was \$23 million, Eagle Creek at \$20 million, and Sheridan Airport at \$16,017. We have flights coming in from all over the country and who is using the airport from the area. There were 17 jets coming in and out of the airport the first week of July providing business in the county. Currently we have hanger capacity for 101 airplanes with 98 planes filling them. The progress we have made in regards to maintaining the facility and its growth was very well received by council and commissioners. It is important for the elected officials to see what the airport is contributing to the county.

Silvey thanked the Montgomery's for their hard work on the 50<sup>th</sup> Anniversary celebration and positive impact on the community.

### **Committee Reports**

#### Finance and Planning

Silvey stated he will be attending the council budget hearings in August for presentation of the Authority's 2008 budget.

#### Capital Improvements

Silvey stated the parallel taxiway is now open. The improvements on the landing system will not go online until Fall and only partial at that time.

#### Site Development

Moran stated he attended the 50<sup>th</sup> Anniversary celebration and it was fantastic. Over 1,000 people attended and money was raised for Down's Syndrome.

Moran stated he attended five (5) Chamber of Commerce events and excitement is growing about the airport.

Moran stated there was one (1) emergency landing at the airport. Zionsville and Westfield responded immediately. The pilot did a magnificent job and there were no injuries.

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**Indianapolis Executive Airport**

Chamber Meeting

Andrea Montgomery stated they hosted an after hour chamber meeting at the Palomino Ballroom that included four (4) chambers participating. Response was overwhelmingly positive and they are looking at hosting another event in the Fall.

Insurance Application [7:06:12]

A. Montgomery stated the insurance application has been submitted. Our rate was reduced by \$1,000. A. Montgomery will forward the certificate and a copy of the policy to Kim (Rauch) when she receives them.

50<sup>th</sup> Birthday Party

A. Montgomery stated the 50<sup>th</sup> Birthday Party was a huge success. There were over 1,000 people in attendance and they raised over \$8,000 for the Indiana Down Syndrome Foundation. They have asked us to do it again next year and the airport board will have to decide if they want to continue working with the foundation. Montgomery has spoken with the Boone County Sheriff's department; they are interested in joining us next year for the Boone County Sheriff's Safety Day.

[7:12:17] Kapostasy motioned that the airport operator be authorized to begin planning for the 2008 Fly-in at Indianapolis Executive Airport, as recommended. Moran seconded. Motion carried unanimously.

Marketing Grant Project

A. Montgomery stated a sign project was approved for expenditure of the remaining marketing grant money. The contract has been signed and permits have been filed with Boone County. The permits are progressing but they have not been granted yet. Production will not start until the permits are granted and then it will take four (4) weeks for production.

Second Quarter Report

A. Montgomery stated she was unable to complete the second quarter report but will bring it to the next meeting. The quarterly payment has been given to Kim.

2006 Audit

A. Montgomery stated the 2006 audit is almost complete, with the final report presented in August. According to Million and Company she has overpaid \$506 in flowage fees but underpaid the T-Hangers.

Airport of the Year Application

A. Montgomery stated the application for the AAI Airport of the Year has been submitted.

AAI Quarterly Meeting

A. Montgomery stated the AAI quarterly meeting will be in Muncie on July 19; Dan and she will not be attending, they will be on vacation.

Charity Polo Match

A. Montgomery stated the Witham Hospital and Boone County Chamber charity polo match will be Saturday, July 16 at the Hickory Polo Field.

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Marketing Grant Application

Tolson asked if Willow Marketing is submitting the grant application to the Hamilton County Visitors and Convention Bureau? A. Montgomery stated they are; the deadline has not occurred yet.

Glideslope

Dan Montgomery stated the Glideslope failed the FAA flight test because of the cabling. We decided to hold on the repairs until the Glideslope building is moved to the east side. It would be great to replace the Localizer at the same time we move the Glideslope. Gregg Webber will have to go to school if we want him to continue to perform the maintenance checks on the Localizer. The school is in Kansas City at a cost of \$7,000. Webber informed Montgomery that he has been borrowing a test box from Warsaw airport, which costs \$14,728 to purchase. Montgomery has spoken with ASMI and their fee for the maintenance would be \$18,000 annually and we would not have to purchase a box or pay school expenses. Silvey asked how much have we been paying? A. Montgomery stated \$600 per month, that fee is increasing to \$700 per month. Webber also charges every time he comes to the airport for any repairs. She will calculate the total we have paid him for the next meeting. D. Montgomery recommended going with ASMI, especially if we change the Localizer out to a newer system. He will present the data at the next meeting.

Chris Snyder stated when they met with the FAA they discussed the Localizer problem and there was someone in the meeting with the reimbursables office. They are responsible for the creation and maintenance of navigational equipment and that is all they do. They do move slowly, if it is the right type of system they would be interested in buying it, replacing it and ultimately providing maintenance for it. The system is theirs and if it breaks you are dependent upon them to maintain it and monitor it. Snyder has submitted the information to see if there is an opportunity. Snyder estimated it would be two (2) years before you would get an agreement and year three before they would come do something with it. D. Montgomery stated the Localizer barely passed the flight test. We have to do something with our system ASAP.

D. Montgomery stated they have been selling a lot of Jet A fuel this month. He has a Leer 25 which is a noisy stage 2 aircraft. Montgomery received a phone call from a neighbor complaining about the noise. Montgomery returned her call but she has not called him back.

D. Montgomery stated two days ago an angry farmer came in and threatened to shoot down an airplane because it was flying too low. The Sheriff and TSA were called and they took care of the matter.

D. Montgomery stated the new taxiway is great; they are receiving a lot of compliments on it.

Silvey gave compliments to Montgomery's and their staff, the fire departments, and the pilot who handled the emergency landing wonderfully. Moran stated the Westfield fire department was unable to access through the gate without the driver climbing out of the truck. A. Montgomery stated it will be in her budget next year to raise the Knox box.

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**Woolpert Engineering Report [7:22:42]**

Funding

Snyder will provide Kapostasy and Silvey with information on available funding mechanisms from the FAA and INDOT.

Glideslope

Snyder stated he and Dan (Montgomery) have been working on the permitting for the Glideslope. He just received a call that the FAA has put the request in the system.

Parallel Taxiway Construction

Snyder stated they had a punch list meeting with the Division A contractors. They hope to finalize any change orders at the August meeting; there is an August 15 deadline for FAA grant amendments.

Change Orders and Invoices

Snyder requested approval of Shelly & Sands Change Order #3 for a deduction in the amount of \$43,864.20 for additional bituminous surface removal and adjust casting. Tolson motioned to approve. Kapostasy seconded. Motion carried unanimously.

Woolpert Resident Inspection Letter

Snyder presented a letter notifying the Board that Woolpert is at their fee for resident inspection. There is approximately \$10,000 left. Snyder requested permission to swap the remaining amount of testing for inspection. There is no increase in the contract amount.

FAA Pay Request

Snyder requested approval of FAA Pay Request #7 for AIP-13 in the total amount of \$438,909.76. Tolson motioned to approve. Kapostasy seconded. Motion carried unanimously. Silvey clarified that the motion covered the swapping of inspection fees and the pay request. Tolson and Kapostasy agreed.

Corporate Hangar Location

Kapostasy asked Snyder if there is any more progress on the Board's request to have Woolpert explore where the corporate hangars could be relocated so we could propose a pre-leasing arrangement so we could acquire some cash for further development of the airport? Snyder stated he has the information, but due to the timing of the meetings he has not had time to present the exhibits. He does have a copy and could share this information with anyone who is interested.

**New Business [7:28:39]**

Work Session with County Council

Silvey stated during the county council meeting it was suggested that this Board meet with the county council to discuss our long-range capital projects. Silvey requested approval of a letter to the county council requesting the joint meeting. Kapostasy motioned to approve the letter as drafted. A. Beaver seconded. Motion carried unanimously.

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**Secretary's Report**

AIP-12 Amendment - FAA

Rauch stated we have received the monies from the FAA AIP-12 grant amendment.

INDOT AIP-12 Grant Amendment #1

Rauch requested approval and signature on the INDOT Amendment #1 for AIP-12 in the amount of \$4,753.66. A. Beaver motioned to approve. Kapostasy seconded. Motion carried unanimously.

**Next Meeting** – August 2, 2007 at 6:30 p.m.

**Crack Seal Repair**

Kapostasy stated given the fact that our request for the additional appropriation for the three priority projects at the council meeting, does our need for crack seal repair a high enough priority to consider taking the funding from our capital fund (Fund #114) to make sure the project gets done this year before the weather gets cold? D. Montgomery stated yes. Snyder clarified that we are talking about the small cracks that did not get repaired? Kapostasy stated yes, the small ones. Silvey asked Woolpert if we can get quotes? Snyder stated yes. Rauch stated he will need the amount by tomorrow (July 13) to meet the additional appropriation request deadline for the August council meeting. Howard suggested discussing an amount of money that is available, request the appropriation, and run them parallel. Silvey asked the Board if he could speak with Kim tomorrow to find out where we are on money, give her an amount to request, and proceed with the quotes? Snyder stated we estimated \$25,000 to \$50,000. It will depend on the type of cracks we repair. Kapostasy stated the past discussion was what things need to be done this year to keep the airport operating. If it is nice to have in anyway he is not in support of taking the money to do it, but if it is necessary to keep the runway operating and functioning until next Spring then we have an obligation to investigate. Montgomery stated where we repaired the big cracks it is still breaking off. When they are sealing we could have those edges sealed. Kapostasy motioned to authorize the president to pursue all actions required to initiate crack seal paving for up to \$50,000 at his discretion based on funds available and the recommendation of the engineer for what is necessary. Moran seconded. Motion carried unanimously.

**New Hangar – Montgomery Aviation**

D. Montgomery stated he is planning on putting a hangar next to the orange equipment hangar between his hangar and the brown hangar. He is out of room and he has several corporate jets that want to come in. He will start the paperwork so he can start building this Fall.

Silvey adjourned the meeting. [7:36:26]

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**Present**

Don Silvey, President  
Tom Kapostasy, Vice President  
Tim Tolson, Board Member  
Ted Moran, Board Member  
Allyn Beaver, Board Member  
Michael Howard, Attorney  
Chris Snyder, Woolpert  
Kim Rauch, Secretary  
Andrea Montgomery, Montgomery Aviation  
Dan Montgomery, Montgomery Aviation  
Ray VanSickle  
Candice Ulmer, Union Township Trustee  
Parvin Gillim

**Approved**

\_\_\_\_\_  
Don Silvey, President

Date: \_\_\_\_\_

**Attest**

\_\_\_\_\_  
Kim Rauch, Secretary

Date: \_\_\_\_\_